



# CHANGE OF ADDRESS FORM

Mail: 2100 East Exchange Place, Suite 101, Tucker, GA 30084 -- Fax: 770-938-9221

At GEMC Credit Union (GEMC CU), the security of your account information is of the utmost importance to us. To minimize fraud risk, protect your account(s), and avoid a bad address fee, please take a moment to complete this form and return it to the credit union. Once we have received the completed form, we will be happy to update your records in our system. Simply complete all areas of this form and sign where indicated.

### PLEASE PRINT

MEMBER NAME (printed): \_\_\_\_\_ DATE \_\_\_\_\_

LIST ALL GEMC CU ACCOUNT NUMBER(S) AFFECTED: \_\_\_\_\_

- Does this change also apply to all joint owners? YES or NO
- Does this change also apply to family members? YES or NO
- Do you have a credit union VISA® card: YES or NO
- Do you subscribe to Web Account Access Online Banking? YES or NO
- Do you use Mobile Money? YES or NO

### OLD ADDRESS

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_  
 Work Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### NEW ADDRESS

**Per the USA PATRIOT ACT, if you list a P.O. Box for your mailing address, you must also provide a street address:**

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 City: \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_  
 Work Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Reason for change: \_\_\_\_\_

**All information above must be completed. By signing below, you authorize GEMC CU to change your address to the new address listed above.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

#### CU USE ONLY:

Change Verified by Teller ID \_\_\_\_\_ Sent to Scan \_\_\_\_\_

